

MINUTES
GWCCA PERSONNEL COMMITTEE MEETING
July 31, 2018
10:00 A.M.
GWCC Administration Conference Room

The following five out of six Personnel Committee Members were present:

Steve Adams
Brian Daniel
Glenn Hicks, Chair
Bill Rice
Bill Russell

Chair Hicks called the GWCCA Personnel Committee meeting to order at 10:01 a.m. and asked for a motion to approve the February 26, 2018 meeting minutes.

A motion to approve February 26, 2018, Personnel Committee meeting minutes as presented was made by Bill Russell, seconded by Bill Rice, and unanimously approved.

FY18 End of Year Performance Report

Jennifer LeMaster, Chief Administration Officer, provided the Committee with an in-depth overview of the FY18 End of Year Performance Report and staff recommendation of the budgeted 3% merit-based pool.

A motion to recommend approving implementation of the budgeted 3% merit-based pool was made by Steve Adams, seconded by Bill Rice and unanimously approved.

A motion to move into Executive Session for the purpose of discussing and deliberating upon the employment, compensation and periodic evaluation and rating of a public officer or employee under O.C.G.A. 50-14-3(b)(2) was made by Bill Russell, seconded by Steve Adams and unanimously approved.

The regular GWCCA Personnel Committee meeting reconvened at 10:36 a.m. The Committee evaluated Mr. Poe's FY18 performance under Paragraph 7(b) of the Executive Director's Agreement and under the criteria identified by the Personnel Committee and communicated to the Executive Director in advance of today's meeting.

A motion to recommend approving 1) Increasing the Executive Director's annual base salary by 3%, and 2) Paying the Executive Director 100% of his eligible Annual Performance Based Compensation for FY18 was made by Bill Russell, seconded by Steve Adams and unanimously approved.

A Committee report will be presented to the full Board at the July 31, 2018 Board of Governors meeting. With no further business to discuss the meeting adjourned at 10:40 a.m.

Respectfully submitted:

Approved:

Deborah Waddy, Assistant Secretary

Glenn Hicks, Chair