

MINUTES
GEORGIA WORLD CONGRESS CENTER AUTHORITY
BOARD OF GOVERNORS MEETING
AUTHORITY BOARD ROOM - TELECONFERENCE
MARCH 31, 2020
12:30 p.m.

The following thirteen out of fifteen Board members were present:

Steve Adams	Jeff Payne
Don Balfour	Bill Rice
Laura Boalch	Brian Robinson
Stan Conway	Bill Russell, Chair
Brian Daniel	Doug Tollett
Glenn Hicks	Dexter Warrior
Andrew MacCartney	

Chair Russell called the meeting to order at 12:37 p.m.

A motion to approve February 25, 2020 meeting minutes was made by Doug Tollett, seconded by Bill Rice and unanimously approved.

FEBRUARY FINANCIAL REPORTS

Frank Poe, Executive Director, called on Janet Arsenault for the review of the February financial reports as well as the FY20 Forecast through Q3.

COVID -19 BUDGET IMPACTS

Jennifer LeMaster, Chief Administrative Officer provided the Board with a detailed status update on the COVID – 19 Situational Awareness key points and Q4 budget strategies and mitigation steps for our current condition.

Joe Bocherer, Chief Commercial Officer provided a detailed review of the FY20 Q4 Revenue Forecast.

Kevin Duvall, Chief Operations Officer provided a review of the FY20 Forecast on expenses and how we are approaching our operational plan as well as recovery of facilities and maintenance.

The next meeting is on Tuesday, April 28, 2020.

With no further business to discuss, a motion to adjourn was made by Brian Daniel, seconded by Don Balfour, and unanimously approved.

RESPECTFULLY SUBMITTED:

APPROVED:

DEBORAH WADDY
ASSISTANT SECRETARY

BRIAN DANIEL
SECRETARY