

MINUTES
GEORGIA WORLD CONGRESS CENTER AUTHORITY
BOARD OF GOVERNORS MEETING
GWCC Building C, Meeting Room C302 and by Zoom Teleconference
FEBRUARY 23, 2021
12:30 p.m.

The following twelve out of fourteen Board members were present:

Don Balfour (by Zoom)	Jeff Payne
Stan Conway (by Zoom)	Bill Rice (by Zoom)
Brian Daniel (by Zoom)	Brian Robinson
Glenn Hicks	Bill Russell
Bill Jones	Doug Tollett (by Zoom)
Aaron McWhorter (by Zoom)	Dexter Warrior

Chair Hicks called the meeting to order at 12:32 p.m.

APPROVAL OF MINUTES – January 26, 2021 Board of Governors Meeting

A motion to approve the January 26, 2021 Board of Governors meeting minutes was made by Bill Russell, seconded by Bill Jones, and unanimously approved.

JANUARY FINANCIAL REPORT

Frank Poe called on Janet Arsenault, Director of Finance, for the review of the January 2021 financial reports.

GWCCA ORGANIZATIONAL UPDATE

Jennifer LeMaster presented an organization update to include the following.

- Identified and defined core business functions.
- Identified event staffing influencers.
- Provided utility and janitorial services overview relative to each Request for Proposal (RFP).

Utility Services RFP results:

- Finalists – Edlen, Freeman, and GES
- January 27 – Finalist presentations
- February 18/19 – Evaluation committee finalized vendor selection.
- Apparent awardee firm – Edlen
- Staff will negotiate the written agreement and will bring to full Board at March 2021 Board of Governors meeting for action.

Janitorial Services RFP results:

- Finalists – American Maintenance and Pritchard
- February 22 – Finalist presentations
- February 23 – Evaluation committee will evaluate and select a prospective vendor
- Staff will negotiate the written agreement and will bring to full Board at March 2021 Board of Governors meeting for action.

The event outlook for February, March, and April 2021 was reviewed.

GWCC HOTEL DEVELOPMENT UPDATE

The following hotel updates were presented:

- Theonie Alicandro with The Drew Co. reviewed the schedule to closing.
- William Corrado with Citi Group reviewed the bond marketing process.

The next regular meeting is scheduled for Tuesday, March 30, 2021.

With no further business to discuss, a motion to adjourn was made by Bill Jones, seconded by Brian Robinson, and unanimously approved.

RESPECTFULLY SUBMITTED:

APPROVED:

Dale Aiken
Assistant Secretary

Doug Tollett
Secretary